



WORKING AT HEIGHT POLICY

This policy applies to all those required to work at height in or around the Church or at the Church Centre.

There will be a few occasions when it may be necessary to work at a significant height. On all occasion where there is a requirement for someone to work at height, the following “rules” will apply:

- AVOID working at height if at all possible.
- ONLY work at height if no other option is available and ONLY if you are working with another person. NEVER work at height alone.
- ONLY stepladders can be used for working at heights, DO NOT use anything else (such as chairs, tables etc).
- The use of stepladders is considered low risk if the following actions are taken:
 - Before using any ladder, a visual inspection should be made to ensure the equipment is fit for use.
 - Do not work at height without another person being present.
 - Check that the ladder is on an even surface and that all feet are stable.
 - Check that the ladder is properly locked once set up.
 - Ladders should be ‘footed’ or tethered when in use to prevent slipping.
 - The danger of items or tools falling from height should be considered.
 - Care should be taken not to overreach when working at height.
 - Work should be rescheduled if weather or lighting conditions are poor.

Any defects to equipment should be reported to a churchwarden and the equipment is not to be used.

This policy was reviewed by the PCC at its meeting on