



**St. Peter's Church**  
Live for Christ, Advance the Gospel

Registered Charity 1133803

Church Lane, Ardingly, West Sussex, RH17 6UR

[www.ardinglychurch.co.uk](http://www.ardinglychurch.co.uk)

## **WORKING AT HEIGHT POLICY**

This policy applies to all those required to work at height in or around the Church or at the Church Centre.

There will be a few occasions when it may be necessary to work at a significant height. On all occasion where there is a requirement for someone to work at height, the following “rules” will apply:

- AVOID working at height if at all possible.
- ONLY work at height if no other option is available and ONLY if you are working with another person. NEVER work at height alone.
- ONLY stepladders can be used for working at heights, DO NOT use anything else (such as chairs, tables etc).
- The use of stepladders is considered low risk if the following actions are taken:
  - Before using any ladder, a visual inspection should be made to ensure the equipment is fit for use.
  - Do not work at height without another person being present.
  - Check that the ladder is on an even surface and that all feet are stable.
  - Check that the ladder is properly locked once set up.
  - Ladders should be ‘footed’ or tethered when in use to prevent slipping.
  - The danger of items or tools falling from height should be considered.
  - Care should be taken not to overreach when working at height.
  - Work should be rescheduled if weather or lighting conditions are poor.

Any defects to equipment should be reported to a churchwarden and the equipment is not to be used.

**This policy was reviewed by the PCC at its meeting on**