



St. Peter's Church
Ardingly

Annual Parochial Church Meeting

Sunday 28 April 2019

St. Peter's Church Centre

Street Lane

(Meeting to be held after the 10.15am service.)



St. Peter's Church, Ardingly

Annual Parochial Church Meeting

Sunday 28 April 2019

List of documents attached

1. Agenda – Annual Parish Meeting
2. Minutes of Annual Parish Meeting held on 29 April 2018
3. Agenda – Annual Parochial Church Meeting
4. Minutes of Annual Parochial Church Meeting held on 29 April 2018
5. Financial Statements for the year ended 31 December 2018
6. Report of the Churchwardens on Fabric, Goods and Ornaments.
7. Report on the Church Centre.
8. Report on proceedings of the Deanery Synod.
9. Report from the Parish Safeguarding Officer.
10. Report on Community and Mission.
11. Report of the Chairman.

St. Peter's Church
Parochial Church Council
Registered Charity number 1133803

Annual Parish Meeting

28 April 2019

**in St Peter's Church Centre, Ardingly
following the 10.15am Service**

Agenda

1. To receive apologies for absence.
2. To receive and adopt the minutes of the APM of 2018
3. To elect the Church Wardens of the Parish.
4. To consider any other business
5. Close

St. Peter's Church, Ardingly
Registered Charity Number 1133803

Minutes of the meeting of the
Annual Parish Meeting

held on Sunday 29 April, 2018 at St. Peter's Church Centre at 11.50 a.m.

1. Attendance and apologies for absence

Those present: The Reverend John Crutchley plus 25 parishioners

Apologies for absence were received from Angela Box, Mick Lucas, Jill and Glenn Mills, George and Deb Ruse, Nick Leadsom.

2. Election of Church Wardens

There were two nominations for the position of Church warden: Nigel Cheater and John Witherington. It was confirmed that nomination forms for both candidates had been received and had been correctly completed and signed. Margaret Dale proposed and Rachel Cowling seconded the motion that Nigel and John be duly appointed, and this was carried by a unanimous vote by show of hands.

3. Approval of last minutes

The minutes of the Annual Parish Meeting held on 30 April 2017 were approved and adopted as a true record of the meeting. Rachel Cowling proposed and Carol Grossman seconded, that the minutes be so adopted and this was carried by a unanimous vote by show of hands.

4. Any other Business

There was no other business to discuss.

5. Close

The meeting was formally closed at 11.55 a.m.

Jane Taylor Cheater
Secretary to the PCC
St Peter's Church, Ardingly

St. Peter's Church, Ardingly

Parochial Church Council

Registered Charity Number 1133803

Annual Parochial Church Meeting

28 April 2019

At St. Peter's Church Centre, Ardingly.

This follows the Annual Parish Meeting to be held immediately after the 10.15am Service.

Agenda

1. To receive apologies for absence.
2. To receive and approve the Minutes of the APCM of 2018.
3. Financial Statements of the PCC for the year ended 31st December 2018.
4. To appoint PCC Secretary.
5. To receive the report of the Churchwardens on Fabric, Goods and Ornaments.
6. To receive a report on the Church Centre.
7. To receive a report on proceedings of the Deanery Synod.
8. To elect PCC Member.
9. To receive a report from the Parish Safeguarding Officer.
10. To receive a report on Community and Mission.
11. To appoint Sidespersons (as per list attached).
12. To appoint the Auditor for the forthcoming year.
13. To receive the report of the Chairman.
14. To consider any other business.
15. Close

Notes:

All Reports and Minutes are included with the Agenda.

The circulated reports will be taken as read prior to the meeting. They will be briefly introduced and there will be an opportunity for questions.

Jane Taylor Cheater Secretary to the PCC

St. Peter's Church, Ardingly
Registered Charity Number 1133803

Minutes of the meeting of the
Annual Parochial Church Meeting

held on Sunday 29 April, 2018 at St. Peter's Church Centre
immediately following the Annual Parish Meeting

6. Attendance and apologies for absence

Those present: The Reverend John Crutchley plus 25 parishioners

Apologies for absence were received from Angela Box, Mick Lucas, Jill and Glenn Mills, George and Deb Ruse, Nick Leadsom.

7.

Copies of the minutes were circulated prior to the meeting.

The minutes of the APCM held on 30 April 2017 were approved and adopted as a true record of the meeting. There being no amendments Michael Denman proposed and Sue Laker seconded, that the minutes be so adopted and this was carried by a unanimous vote by show of hands.

8. Financial Statements for the year ended 31 December 2017

Copies of the financial statements and notes to the accounts were circulated prior to the meeting. A copy of the visual presentation is attached to these minutes.

Sally Crutchley presented a summary report on the financial state of the church. This showed the good news that there was a surplus of income over expenditure for the year. It was noted that this was due to only paying 70% of the Parish Share. At a recent Deanery meeting it was noted that most other parishes are in a similar position regarding payment of the Parish Share.

There had been a legacy received during the year and Sally commended legacies as tax efficient for those who may be liable to Inheritance Tax.

The Parish Giving Scheme was also recommended as the tax relief is automatically received by the church without the church having to claim it back.

Lloyds Bank had recently insisted on a change in the bank account. It was noted that the bank will not redirect standing orders so parishioners were asked to change their bank settings to the new account. The Parish Giving scheme was not affected as this has been redirected to the new account.

Looking forward to 2018, it was hoped that it would be possible to balance the books although it was anticipated that only 70% of the Parish Share would be paid. It was also anticipated that there would be a lower income and there was some expensive repairs due to the stonework of the church which would need funding.

Sally was thanked for the easy to follow visual presentation and John C proposed a vote of thanks to Sally and Jean for all their hard work in running the accounts and Jean Jeffrey was particularly thanked for her hard work in dealing with the change of bank accounts. Glenn Mills was also thanked for his hard work and support.

Rachel Cowling proposed and Margaret Dale seconded that the accounts, which had been adopted by the PCC, be approved and this was unanimously agreed by show of hands.

9. Report of the Churchwardens on Fabric, Goods and Ornaments

A copy of the report was circulated prior to the meeting. A copy of the visual presentation is attached to these minutes.

Nigel Cheater reported that the church was suffering a little with occasional leaks on the roof. This has been inspected and as there is no obvious cause for the leak the situation would be kept under careful watch. The west window is also in need of repair. An estimated £4 – 5,000 may be required for a patch repairs in order to make safe and stable. The architect has recommended more extensive work and costs are being investigated. It is unlikely that the costs will be able to be budgeted for in a single year and alternative sources of income will need to be sought.

Looking forward it is hoped to be able to improve the facilities in the church especially with a toilet accessible from inside the church. This in itself will require significant funding in the future

10. Report on the Church Centre

A copy of the report was circulated prior to the meeting.

There were no questions on the report and Carol Grossman was thanked for managing the bookings and Jill Clark for managing the Centre.

11. Report on the proceedings of the Deanery Synod

A copy of the report was circulated prior to the meeting.

There were no questions on the report. It was noted that Dick Ramsey had stood down as representative and Phil Kelly had been appointed in his place. John C commented that the meetings afforded a welcomed opportunity to meet with other churches.

12. To elect PCC members

With current number on the electoral role it is permitted to have 9 elected PCC members. Rachel Cowling, Nigel Cheater, Deborah Ruse, Jill Clark, Stephen Doerr, Caroline Steer and Sally Crutchley are part way through their 3 year term. Completed nomination forms had been received from Carol Grossman and Sue Laker. They were unanimously elected by show of hands.

13. Report from the Parish Safeguarding Officer

A copy of the report was circulated prior to the meeting.

It was noted that safeguarding was an important issue and the church was fortunate to have Caroline to keep the PCC updated. It was everyone's responsibility to be aware of their

responsibilities towards safeguarding young people and vulnerable adults. There is training available and everyone is invited to take the initial level of training. Please see Caroline Steer for further details.

John C gave a Caroline a vote of thanks for her hard work and dedication.

14. Appointment of Sidespersons

A list of those standing was presented to the meeting. Due to people standing down there is a need for more volunteers to act as sidesperson and welcomers. It was noted that this was a vital role which is greatly appreciated by newcomers and anyone wishing to join the team should speak to John Witherington.

John C noted that we all have a responsibility to welcome those who come along and to keep that welcome going week on week,

Margaret Dale proposed and Jill Clark seconded the motion that the sidespersons be appointed en bloc. This motion was unanimously passed by show of hands.

15. Appointment of Auditor

Matthew Hunt of Hilton Sharpe and Clarke had agreed to be the independent External Examiner of the financial accounts and records of the church. Carol Grossman proposed and Phil Kelly seconded the motion that Matthew Hunt be appointed as Independent examiner. This was agreed unanimously by show of hands.

16. Report of the Chairman

Rev John Crutchley gave his report on the year.

“ January 2017 ... At our APCM this time last year I had to note that 2016 had been a difficult year in that we had said farewell to so many very good friends in the course of that year, friends who had ‘gone to glory’. Happily, there were many fewer deaths in 2017, although the year began with a shock, and with the very sudden and unexpected death of dear Vic Stone. Vic died peacefully in his sleep but it was, of course, a huge shock to Eileen and his family and to all those of us who knew Vic well. I’m not sure that the annual Remembrance Day service will ever be the same without him. A very good man and a dear friend.

February/March February brought Ash Wednesday and so the beginning of Lent. Now, over the last few years we have had a Lent course, and always in the evenings. But last year, and after discussion with John and Phil, I decided that we would try a new format, which I called a ‘Theological Munch’. The idea was that our Lent course would be held across a simple lunch in the Centre, it would allow people to discuss the subject material and most importantly, it would involve a strong element of fellowship. Quite simply - it’s good to share lunch together and to chat! This flagged up something that I feel needs to be at the heart of our Mission Action Plan, namely, that we have a great many alone and lonely people in the church family and in the wider village community and we need to find ways of bringing folk together. That’s community and that is what the church is! A community of people gathered to worship the LORD.

As we get older evenings become more difficult and lunchtime is therefore an easier option when it comes to attending a regular church course. And from the numbers who attended, I think that we hit the mark. Certainly, those I spoke to enjoyed 'The Munches' for all the reasons that they had been planned and over three lunches we managed to look closely at three of the Beatitudes from Matthews Gospel, discussed some others, with all of the rest being then the subject of Sunday sermons so as to keep those who couldn't manage lunchtimes involved as well. It worked well and was repeated in Advent [and again this year! (2018)] It seems to be a winning formula and I for one hope that we shall use it again.

April ... Well, Lent led us of course, towards the Cross and so to Easter. We continue to enjoy excellent links with the school and so we enjoyed the usual excellent Easter service. Happily, over the last few years, Jamie Savage [the Head at St Peter's CEP school] has changed the format of the school services and they are now entirely led by the children themselves with input from all year groups, prayers written and presented by the children and just a word and a blessing from me. They are all very good indeed.

Quite rightly, we lament the absence of children in our church – on a regular week by week basis. In this, we're not alone as a small village church and the reasons for non-church attendance are as complicated as they are various. However, we perhaps shouldn't lose sight of the fact that I get to speak to approx. 100 children each week in the weekly school assembly, that we have full services with parents etc attending at Harvest, Christmas, Easter and for the annual School Leavers service. In addition, I get to enjoy the company of some of the various classes from the school in the church on 'class visits' throughout the year. It makes for a link. It establishes a contact. And I get to share the message of the Gospel with the children [and their parents on occasions].

Easter was very good. I know that I am biased when I say this, but I think that we do Easter very well here at St Peter's. I look forward to it. I love Holy Week and the feeling that comes with it. The 24-hour prayer is always fully supported – we may want for more folks to join us week by week here in church but we still seem to manage to fill those 24 hours! The Maundy Thursday meal and fellowship is always special. The 'Messy Church' is now well established [and successful] on Good Friday – my thanks to Phil particularly for that! And we still see good numbers of people, some unknown to us on Easter Sunday. Hallelujah! The LORD is risen. He is risen indeed. Hallelujah!

At the end of April and at the APCM this time last year Rachel Cowling stood down from her role as Churchwarden, Nigel continued in his role as Churchwarden and John Witherington took Rachel's place. My thanks to them all – not least Rachel who volunteered to remain on the PCC. Above and beyond! No-one should be in any doubt about the great deal that each of them does. They are excellent colleagues. Thank you.

May ... Saw me take a break. One of the difficulties of being a parish priest, and especially when you've been in post a while as I have, is that organizing holidays isn't always easy – because quite simply you need to be here for someone or to do something. People become good friends and it's difficult to be away! But that's not good either and as I said at the start of this report, 2016 was quite full and Sally and I and the family had to forgo a break in August of that year so didn't then manage to take a break at all. I was therefore

most grateful that John and Phil [with the help of others I know, but principally them] agreed to cover me for a month in May so that we could take a holiday. We managed to get to Rome too [physically that is, Sally is already a Roman so she's already half-way there spiritually!] and now we can't stop going back. A great experience and the refreshment we both needed. Everyone needs to get away from time to time so as to refresh.

Whilst I was away, St Peter's hosted a lunchtime concert in the church given by musical scholars from Ardingly College. I was sad to miss it and gather that it was very good. It's also being repeated this year on Friday 19th May – details to follow later on!

June/July The Summer is often a quieter time, and it was last year – at least in June and July. We had the annual school leavers service for KS2 children who were leaving St Peter's in July. This is now very well established in the programme and very well attended by parents, friends and family. Each year we make a gift of a Youth Bible to each leaver. It feels a great privilege each year to place in their hand God's Word as we say farewell and see them off to their new schools.

Another leaver at the end of June was Fr. David Lawrence-March, the Chaplain at Ardingly College. I'd got to know David very well across the years and he had become a good friend and prayer partner. I enjoyed his 'High Church' ways and the gentle and always friendly banter that saw us mock each other's church traditions. I think I saw David not wearing his cassock fewer times than I've ever actually worn mine! Sally and I were pleased to be guests at his licensing as Parish Priest in Shanklin, Isle of Wight.

August ... We had a wedding almost every week in August – which was lovely. But you'll see what I mean about how difficult it is to get holidays!
Which takes us into...

September ... Which always feels like the start of a new year. Which it is in a way, it sees us start a familiar pattern of Harvest and then Remembrance and so to Christmas. It's a steady pattern. And I'd like to acknowledge that steady pattern of people who input so much throughout the year, those who read, those who lead our prayers, our marvellous musicians and the great job Sue Laker does week on week to select and organize the music for our worship. I think I shall be speaking for everyone here if I say 'Thank You' to them all! Thanks especially, Sue. Again, numbers may be smaller than we would like but we are in very good heart. Our worship is good, rich and varied. We are very engaged with scripture. And we are a praying church – individually, collectively and generously. Supporting each other and those others who seek our prayers just as that 'gathered community of believers' should be doing.

October ... Saw the Archdeacon's visitation. She was very happy with everything. October also saw us on the Showground for the annual Harvest service, following another excellent Harvest Supper the evening previously. Foolishly I had joked with the Showground folk about how the weather has always been good for us in all bar one of the eight years we have been leading our Harvest service open air. So, last October it poured mightily! Happily, we were moved inside. There were quite a few unfamiliar faces which was encouraging as was the fact that I received the invitation to go back again this year [2018] in March! So, it's well established and popular with the Showground folk too.

Again, let's not miss the fact that it takes us out of the building and places in the community.

And that is how I see our Mission Action Plan developing. I have never liked the notion of sitting and writing a MAP because it seems to me that all too often what then happens is that the MAP is filed away by the vicar until he is reminded by the diocese to prepare a new one! Together with our excellent and very effective PCC we are and have been thinking about how we can best serve this village, how we can make our church a more attractive and available place for people seeking 'spiritual rest', how we can develop 'At your Service' further. And recently, how we can do more to reach out to the many older people we have in this village. Mission isn't only about the young. The nature of those thoughts, plans and discussions actually flips us into this year, because it is all on-going, so more on this later, but there is a lot happening and I am grateful to, what I've said, is an excellent PCC.

On a practical note, we reorganized the PCC internally at the end of last year so that each PCC member is now a part of a separate sub-committee – Finance, Building/Maintenance, Community and Fellowship and Mission, Worship and Pastoral. With each sub-committee meeting in the month between the main PCC meetings, more work can be done and then reported upon at the main PCC meetings. I think when it is fully up and running it will improve the operation of the PCC even further. In any event, my thanks to those who have served and continue to serve on the PCC. Thanks, from everyone!

November ... Remembrance was very well attended and was as always well received. Of course, in November we welcomed The Reverend Chris Sutton as Associate Priest. It's good to have Chris with us and good for us to be able to pray for him and to support him in his other role as Diocesan Interim minister. Having been licensed by the Bishop at the end of November he was here for Christmas and then gone to bring the Word to the people of West Grinstead. Happily, he is now back, and will be back with us for a while [I think?]. Welcome again, Chris.

And so, to December ... With the usual Carols around the Tree in the village [well attended as always!] starting us off and into the Christmas season even before Advent Sunday! We then had three more theological munches as we focussed on the messages of Advent leading us more properly towards Christmas. I've said this before, but this year I am absolutely right I think, and when I say, that the Carols by Candlelight was excellent. Thanks to Jill who managed to make it more of a community event by drawing in new voices to the choir who just fancied the idea of singing at Christmas. Excellent. People always stay to drink the mulled wine, to chat and to eat a mince pie! It's an important service for very many.

The Christingle service was as has become usual, completely packed. And interestingly, we seem to attract a number of adults to the service who come to that service even though they don't come with children. It is popular, fun, chaos, but again, serving the community. And that is what we are all about. Serving the community in the name of Jesus Christ. Finding ways to share the message of Christ, whenever, wherever and however we can. It is a privilege to be here. And it is a privilege to serve and serve with, all of you.

Thank you. “

17. Any Other Business

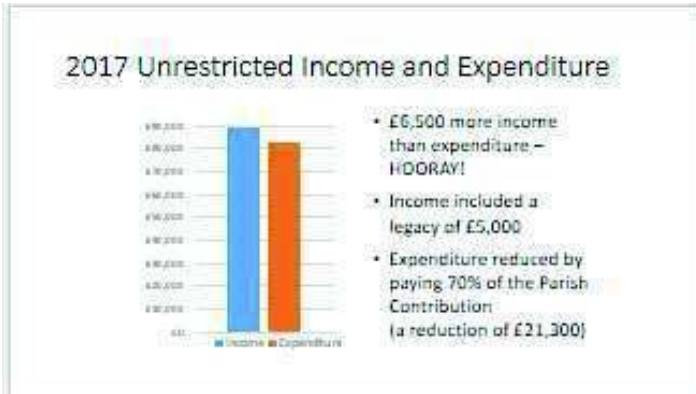
- Pam Dennis asked if it would be possible to hold the Christmas Tree festival again this year. John C agreed to consider holding this event again as it would help encourage people to visit the church.
- Glynis Doerr commented that after the Harvest Service at the Showground that she had heard comments from visitors that they would have liked to attend if they had known about the service. It was agreed to approach the Showground to ask them to publicise the service and possibly to use the church notice boards to inform and direct visitors to the service.
- Margaret Dale asked if the PCC minutes could be made available. It was noted that they are circulated via Newslink and will be available on the website.
- Pam Dennis asked for a vote of thanks to brass cleaners who work hard to keep the brass clean. This show of appreciation was extended to include the cleaners and flower arrangers.
- Adele Collins asked how the new GDPR regulations affect the church. It was noted that there are some matters that need to be addressed and that Chichester Diocese has provided a toolkit to help the PCC ensure they are compliant.

18. Close

The meeting was formally closed at 12.41p.m.

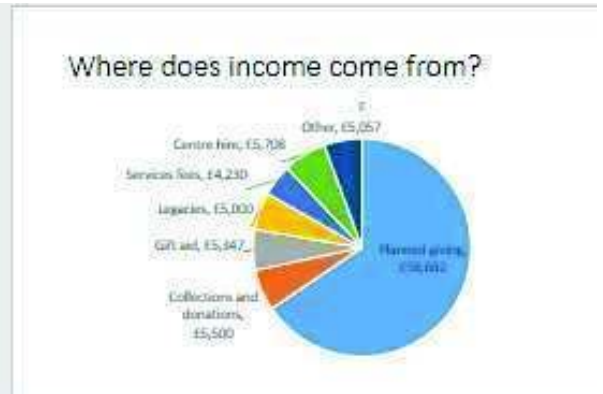
Jane Taylor Cheater
Secretary to the PCC
St Peter's Church, Ardingly

Visual Presentation accompanying the report on the Financial Statements for the year ended 31 December 2017



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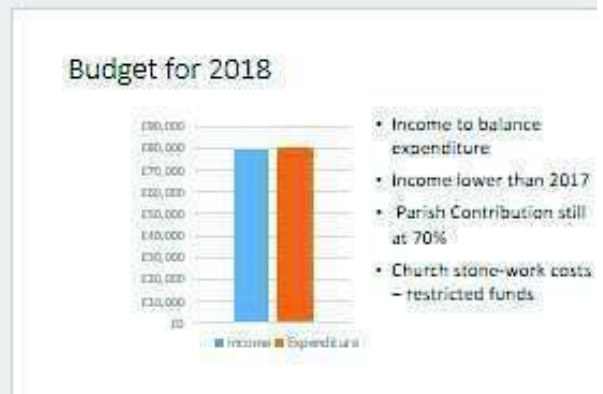


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Visual Presentation accompanying report of the Churchwardens

To receive the report of the Churchwardens on Fabric, Goods and Ornaments.

- ▶ Minor roof leaks
 - ▶ Keeping watch
- ▶ West Window
 - ▶ Referred to our architect for guidance
 - ▶ Work potentially more extensive than first thought
- ▶ Organ
 - ▶ Now repaired
- ▶ Archdeacon's Visitation
 - ▶ All went well
- ▶ Looking Forwards
 - ▶ Improved facilities
 - ▶ A place of prayer

Visual Presentation accompanying the appointment of sidespersons

To appoint Sidespersons

8.00am	10.15am	6.30pm
Pam Dennis	Rachel Cowling	Adele Collins
Anne Ettridge	Glynis Doerr	
Carol Grossman	Steve Doerr	
Belinda Maclean	Tony Jeffery	
Deb Ruse	Margaret Morley	
George Ruse	John Read	
Mike Veasey		

Anyone else?

A Report on the fabric, goods and ornaments of the church for 2017

As far as the fabric of our Church is concerned, 2017 started off the year fairly quietly as our focus was on installing the audio-visual system in the Church Centre. However, there have been a few key moments that are worthy of note.

Earlier in the year, we noticed small pools of water forming in the pews when the rain falls in the wrong direction. Having looked at the roof, there are no obvious signs of any leaks or missing tiles etc and therefore it was decided to monitor the situation until any repair work could be more easily identified and the necessary work undertaken.

We also noticed that the West Window is suffering some damage and steps have been taken, initially to make the stonework safe (thanks Phil) and get guidance and quotes for its repair and restoration. This work takes time to complete and is still ongoing, so a fuller report of the work undertaken and the cost, etc will be reported at next year's APCM.

Our organ, which is now over 40 years old, was also showing some signs of age and needed some work undertaken to keep it in a good state of repair.

On a more positive side, the Archdeacon undertook her statutory visitation in October when, among other things, she looked at our church log book of repairs, improvements, etc; our inventory and the church building itself. All went well during this inspection.

Otherwise, we are in a period of exploration as we seek to ensure our church meets not only our needs today, but also the needs of future generations. With this in mind, we have begun exploring:

- the toilet facilities available at the church, realising that use of facilities in the Rectory were no longer a viable option. We are investigating how we may add these facilities within the church itself. Whilst still at the preliminary stage, the PCC is committed to following this through if this is at all feasible. Again, therefore, there is likely to be far more reported on this at future APCMs.
- how we can make St Peter's church building a more focused place of prayer, by encouraging folk with permanent prayer stations, a community prayer space, somewhere for folk to leave prayers, etc. recognising that parishioners and visitors all appreciate the church's peace, beauty and sense of space.

ST PETER'S CHURCH CENTRE: Report for APCM, 2018

Fabric

Thanks to the vigilance of Jill Clark, the Centre Manager, the building remains in good order. Diana Burrell has worked hard to keep the front weed-free and has painted the railings. The gutters and downpipes have also had a face-lift, the drains checked and cleared, and repairs carried out to the tarmac. Internally, the fire detectors, alarm system and extinguishers are regularly checked, a new push bar has been installed to the fire door from storerooms passage and the Pre-School has added a security lock to the double doors into the East foyer.

The valley above the join between the kitchens and main hall was robbed of half its lead roofing in early September. This was repaired by Ashdown Roofing with a new fibreglass covering, the cost being covered by our insurers. The internal walls affected by the ingress of water, having now dried out, are due to be refurbished and painted. The cost of this will also be covered by our insurers. During the inspections for this work it became clear that there are some areas of the Centre roof which will need re-tiling in the not-too-distant future.

Thanks to the generosity of an anonymous donor, an audio-visual system has been installed in the main hall with an additional television screen in the small hall. This has already been of great benefit to services held in the Centre and provides a facility to users which is not available elsewhere in the village.

As a way of supporting the Chichester Diocesan Family Support Work, the office has been made available to Caroline Steer for her work for CDFSW. This has highlighted the long-recognised need for more efficient storage. To this end, PCC has authorised the construction of storage cupboards in the NE corner of the main foyer in between the two radiators. The top surface of these will be cushioned to form a bench and will create a more welcoming atmosphere. More efficient use of the foyer's space is possible, and it is planned to continue the re-ordering of this space.

Church use

- Meetings organised by the Diocese and the Deanery continue to be held here.
- Both halls are in use on the first Sunday of the month (sunday@thecentre) and the fifth.
- The small hall is used all through the year by the Monday evening prayer group and by the 'Angels and Urchins' group every Thursday morning during term time. Some children come from outside Ardingly.
- The Centre is also used for the annual 'Light Party' in the October half term and for 'Messy Easter' on Good Friday. Again, these events attract families from outside the village and Messy Easter this year attracted over 40 children and their parents.
- We also ran a 'Let the Dads out' event on 17th March which, while not well attended on this occasion, has potential for the future.
- We also continue to enjoy fellowship meals at the Centre on occasions throughout the year, events which draw in those on the 'fringe' of the church as well as combining both the 8.00 and the 10.15 congregations.

Village use

- The Pre-School continues to be our main user of the big hall during the week, and the children all enjoy using the indoor and outside spaces of the Centre.
- The Tanzen Dance Academy continues to use both halls on a Monday evening.
- The Centre is also used as a venue for refreshments served after a funeral service.
- Withypitts Dahlias hire the main hall for an annual teaching event and both halls are used for the Cowlings' choral rehearsals.
- Private functions and children's parties account for the Centre's remaining use.

Other users

The Centre continues to be a favoured refreshment stop for county cycling events about twice a year.

Mission

The Centre is a resource for mission. It is a blessing every time the Centre is used for in some small way we are given an opportunity to witness our Christian faith to the user. Both the Sunday services here provide an opportunity of inviting other members of the community to a more relaxed, informal service. It is important that we continue to keep the

original vision for this space as a resource for mission and show something of God's love to each person we welcome into the building.

Thanks

Special mention and thanks must go to Jill Clark, who monitors and maintains the fabric of the Centre, as well as all those who help her do this.

Carol Grossman

John Witherington

April 2018

Deanery Synod Report for Synod Meetings 2017

The Deanery Synod met throughout the year with four meetings, the first of which was held at St Richard's Church, Haywards Heath. The usual pattern of the meetings is to begin with a short opening act of worship and praise, then to hear from a speaker before the 'business matters' of the Synod are addressed. The current Rural Dean is the Reverend Michael Maine, Vicar of Holy Trinity, Cuckfield and for the first part of the year the Lay-Chair of the Synod was Mrs Valerie Fyans. St Peter's is represented at the Synod meetings by the Rector, Associate Priest, Mrs Sally Crutchley and Mr Dick Ramsey [both elected Deanery Synod members]. It is worth noting, however, that Synod meetings are open to anyone else from the church who may wish to attend.

At the first meeting of the Synod [Wednesday 1st February 2017] the guest speaker was a representative of the Haywards Heath Foodbank who reminded Synod members that the foodbank is a project founded by local churches and community groups, working together towards stopping hunger in our local area. The belief and understanding are that no-one in our community should have to face going hungry which is why three days' nutritionally balanced emergency food and support is offered to local people who are referred to the Foodbank in a crisis. The Haywards Heath Foodbank is a part of a nationwide network of foodbanks, supported by the Trussell Trust who work to combat poverty and hunger across the UK.

It has become the practice over the last couple of years to have a 'Deanery Day' early in each year and this was held in 2017 at The Ascension, Haywards Heath on Saturday 11th February where the guest speaker was The Right Reverend Richard Jackson, Bishop of Lewes. Bishop Richard addressed those attending the gathering on the Diocesan focus for 2017 as 'The Year of the Bible' reminding us of the Diocesan goal of encouraging and engaging individual Christians with the Bible as a part of their discipleship and looking at how these texts feature in our spiritual life.

The second Synod meeting of the year was held at St Augustine's, Scaynes Hill. This was the first meeting of a new Synod so the meeting began on this occasion with a celebration of Holy Communion. The St Peter's representatives to the new Synod remained as before, having been re-elected at the APCM. The guest speakers for this meeting were representatives [Felicity, Charles and Vartok] of 'Chemin Neuf' a Catholic ecumenical community in which Christians from all walks of life, live and work together for the Gospel regardless of which church they attend. They explained the history of Chemin Neuf, its foundation and objectives rooted in Ignatian Spirituality and also in charismatic renewal. The three speakers are members of the Storrington community. They also shared their experiences of the community and of its work.

The third meeting of the Synod was held at the Martindale Centre, Horsted Keynes on Thursday 14th September. This meeting saw the election of a new Lay-Chair of the Synod, Mrs Rachel Field. After opening worship and praise the Synod was addressed on this occasion by the Reverend Imtiaz Ashraf of Release International. This is an international organization for monitoring and reporting persecution of Christians around the world and for helping the victims of persecution. It is considered as a leading organization in this work and is active on behalf of Christians in over 30 countries. Imtiaz offered a lengthy but fascinating guide to his work and to the challenges that he personally has had to face in some of the countries in which he has been involved. He illustrated his talk

with DVD clips that showed the dangers he frequently has to face and the lengths to which he personally, and those with whom he works, are confronted.

The Deanery Finance meeting was held on Thursday 12th October 2017 at St Wilfred's Centenary Hall, Haywards Heath. This is an annual meeting at which the parishes in the deanery offer an indication of their current financial position and of the ability to meet the Parish Ministry Contribution for the coming year.

The fourth and final meeting of the Synod in 2017 was held at The Tiger, All Saints, Lindfield. Again, the meeting began with a time of worship, led on this occasion by the Reverend Stuart Silk. The guest speaker was Mr James Wilson, Director, Gatwick Detainees Welfare Group. This was a talk that focussed on the charity's support work in a facility where resources are becoming increasingly stretched to the detriment of the detainees and their families. GDWG volunteers befriend and offer practical help with legal liaison, letters, clothing, toiletries and phone cards. The main message that James had was that the UK has no fixed maximum time that anyone who is being considered for deportation can stay in a deportation centre. This is now the subject of political consideration, however, the problems for those currently in detention remain.

My thanks to the Rural Dean and to the Lay-Chairs of the Deanery Synod for the interesting programme of speakers across the year. The synod meetings are always an opportunity to meet and share with those from other churches, to pray with them and to learn from them about their ways of tackling the challenges that we all face

The Reverend John Crutchley – March 2018

REPORT OF THE SAFEGUARDING CO-ORDINATOR 2017/2018

The '**Simple Quality Protects**' initiative, incorporating the National Safeguarding Learning and Development Framework, has been adopted by the Diocese and this has necessitated a working party to complete updates on all the safeguarding measures here at St. Peter's. This includes consideration of risk assessments, first aid cover, training and recruitment. An online recording system allows us to update each issue, once completed, and we have completed the required Level 1, evidencing "good practice" in all four Themes – Safe Activities, Safe Structures, Safe People and Safe Practice. We will now commence working towards Level 2 – "best practice".

St. Peter's continues to have a core group of volunteers that assist with children's activities in the Church and at Sunday@theCentre and youth work with the older children. "At Your Service" volunteers also support with shopping, driving to medical appointments and other varied tasks for vulnerable adults within the community. **Disclosure and Barring Service (D.B.S.) checks** are renewed every five years. All those working on a regular basis with children, young people or vulnerable adults at St. Peter's undergo this check.

The P.C.C. considers and adopts the standard **Parish Child Protection Statement** each year, a copy of which is displayed both in the Church and at St. Peter's Centre. St. Peter's own Safeguarding Policy is regularly reviewed and again is available in Church and at the Centre. Copies can be provided on request.

Online training in basic understanding of safeguarding issues is available on the Diocesan Website. All members of the congregation are encouraged to undertake the C0 Module on-online • '**C0**' - This is a 'core' module that contains basic messages about safeguarding. C0 is designed to raise awareness across churches, and the emphasis is that 'safeguarding is everyone's responsibility'. If you would like assistance to access this, then do please ask. It can be found on the Chichester Diocesan Website – Parish Life – Safeguarding – Training. C1 Training is now also available online and all those working with young people or vulnerable adults at St. Peter's need to undertake this. There are also group trainings available for C1, so do ask for dates if this is your preference. Thank you to all those who have completed C0 and C1. Clergy and Lay Readers have undertaken C2, the leadership module.

Keeping our young people safe and preventing abuse of vulnerable adults within our community is the responsibility of all of us, as mentioned above, and if anyone has any concerns please do speak with myself or the Rector or either of the Churchwardens. Issues will be handled appropriately and with care.

Caroline Steer
Safeguarding Co-ordinator

April 2018

The Independent Examiner's Report

The Independent examiner's report to the PCC of St Peters' Ardingly

I report on the accounts of the PCC for the year ended 31 December 2018, which are set out above.

Respective responsibilities of the PCC and the examiner

As members of the PCC you are responsible for the preparation of the accounts; you consider that the audit requirement of the Church Accounting Regulations and section 144(2) of the Charities Act 2011 (*the 2011 Act*) do not apply.

It is my responsibility to:

- Examine the accounts under the Church Accounting Regulations and section 145 of the 2011 Act;
- To follow the procedures laid down in the general directions of the Charity Commission under section 145(5)(b) of the 2011 Act; and
- To state whether particular matters have come to my attention.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission and to be found in the Church guidance, 2013 edition. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the requirements of the Act and the Regulations

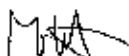
have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed

Date – 6 April 2019

Matthew Hunt
 Galloways Accounting
 4 Heath Square
 Boltro Road
 Haywards Heath
 West Sussex
 RH16 1BL



PAROCHIAL CHURCH COUNCIL OF ST PETER'S, ARDINGLY
CHARITY REGISTRATION No 1133803
ANNUAL REPORT FOR YEAR ENDED 31 DECEMBER 2018

Administrative information

The parish is a charity registered with the Charity Commission under registration number 1133803.

During the year ended 31 December 2018, the following people served as members of the parochial church council ("PCC"):

Incumbent:	The Reverend John Crutchley	Chairman
Ex officio members:	The Reverend Christopher Sutton	Associate Priest
	Mr John Witherington	Reader
	Mr Phillip Kelly	Reader
Church Wardens:	Mr Nigel Cheater	Vice-Chairman
	Mr John Witherington	
Representatives on the Deanery Synod:	Mrs Sally Crutchley	
	Mr Richard Ramsay	[Resigned January 2018]
	Mr Philip Kelly	[From April 2018]
Elected members:	Mrs Hazel Ramsay	Secretary [Resigned January 2018]
	Mrs Caroline Steer	Parish Safeguarding Coordinator
	Mr Richard Ramsay	[Resigned January 2018]
	Mrs Carol Grossman	
	Mr Stephen Doerr	
	Mrs Sally Crutchley	
	Mrs Deb Ruse	
	Mrs Rachel Cowling	[Resigned July 2018]
	Miss Jill Clark	
	Miss Sue Laker	[From April 2018]
Secretary to the PCC	Mrs Jane Taylor Cheater	[from February 2018]

Structure, governance and management

Membership of the PCC is determined under the Church Representation Rules and consists of the incumbent, ex officio members, the churchwardens and members of the Deanery Synod, and members of the church who are elected at the Annual Parochial Church Meeting (APCM.) Members are encouraged to stand for election to the PCC and we endeavour to achieve a balance of skills and experience.

The role of Treasurer was taken up by Mrs Jean Jeffery at the APCM in April 2015. She is assisted by Mrs Sally Crutchley and Mr Nigel Cheater [and other parishioners where required]. Mrs Crutchley and Mr Cheater report to the PCC on all matters concerning finance at each PCC meeting and at any additional meetings where required.

Objectives and Activities

The primary objective of the PCC is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC has the responsibility of co-operating with the incumbent, the Reverend John Crutchley, in promoting in the ecclesiastical parish the whole mission of the church pastoral, evangelistic, social and ecumenical.

Achievements and performance

Church Attendance

There are 98 parishioners on the Church Electoral Roll, 29 of whom are not resident within the parish. During 2018, only 1 person was removed from Electoral Roll because they had moved away and most happily none left either through choice or because of death. Indeed, 5 new people were added to the Electoral Roll. The average weekly attendance was 61 but this number increased at festivals.

Review of the year

1. The full PCC met regularly six times during the year. A sub-committee structure comprising of a Ministry and Mission Committee, a Fabric Committee, a Community Action Committee and a Safeguarding Committee was established during the year and each committee met between the full PCC meetings (or as required) and minutes and reports of their deliberations were received by the full PCC and discussed where necessary.

2. The pattern of services is now settled around a traditional celebration of Holy Communion using the liturgy of the Book of Common Prayer at 8.00am each Sunday which service has attracted a growing number of regular worshippers.

The 10.15am service follows a monthly pattern of a 'Café – style' service on the first Sunday of each month that is held in the Church Centre; a service of Holy Communion using the liturgy of Common Worship Order One on the second Sunday; a service of Morning Praise [Service of the Word] on a Third Sunday; and a further service of Holy Communion [Common Worship Order One] on the fourth Sunday which includes each month an opportunity for prayer for healing and wholeness. Where the month includes a fifth Sunday, the main service is now usually a service of Morning Praise [Service of the Word] and it is held in the Church Centre so as to take advantage of the more family-friendly facilities offered in that building. All of these services are more informal and contemporary.

There is now a regular evening service on the first Sunday of each month entitled 'Open to God' that adopts a variety of styles and formats as well as further occasional evening services throughout the year and especially during the seasons of Advent and Lent. There are also regular 'Messy Church' services which are attracting a growing number of young families.

Each year the church holds an open-air service of celebration for Harvest as a part of the SEAS Autumn Fair on the Ardingly Showground and an open-air Carol Service around the village Christmas tree. There have also been services held for St Peter's CEP School; a Harvest Celebration, a school and family Christmas Carol service, an Easter celebration, and a school leaver's service.

Financial Review

Unrestricted Income and Expenditure

The Statement of Financial Activities shows that unrestricted income was £78,915 and this was £10,609 less than the previous year's figure of £89,524. However, in 2017 the Church's income was boosted by the receipt of a legacy of £5,000. Additionally, we assess there is a further sum of approximately £4,000 in gift aid recoverable by the Church from gifts made in 2018 together with a claim for gift aid on small donations. However, the underlying level of giving has reduced.

Unrestricted expenditure was lower at £79,736 compared with £83,021 in 2017, a decrease of £3,285. This was largely because of the later distribution of Charitable Giving.

We will make a distribution, when we have decided on the recipients.

The largest item of expenditure is the parish contribution which is distributed centrally to cover a range of the costs of running parishes including our own. This was maintained at a level of 70% of the requested value and although this was slightly less than in 2017 the Church is now responsible for the payment of the buildings insurance which has historically been included in the Parish Share.

Compared with 2017, both income and expenditure were lower. There was only a small deficit of £948. This reduces the General (unrestricted) fund to £35,528 including reserves.

Details of charities supported from unrestricted income are shown with Note 3. A collection of £270 was sent to the Royal British Legion from the Remembrance Day service. The Christmas services raised £587 for the Off the Fence Trust in Brighton.

Restricted Income and Expenditure

Note 10 shows a breakdown of income and expenditure by fund, including restricted funds. The largest expenditure was for the maintenance of the graveyard. The PCC are very grateful for the many years of maintenance undertaken by Clive Spence who after a long illness died in 2018. The maintenance has since been carried out by a local firm. We received gifts and grants totalling £1,040 towards the costs of maintaining the graveyard. This includes a grant of £350 from the Parish Council for which the PCC is grateful.

The total value of restricted funds at the end 2018 was £22,276, a decrease of around £4,000.

Reserves policy

It has been the policy of the PCC to aim for a surplus each year and in previous years these surpluses have from time to time been transferred to reserves. The General reserve was maintained at £15,000 in 2018.

It is the policy of the PCC to invest fund balances in excess of short-term cash requirements with the CBF Church of England deposit fund.

Parochial Church Council of St Peters Ardingly - 1133803
Statement of Financial Activities
For the period from 1 January 2018 to 31 December 2018

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Income and endowments from:					
Donations and legacies	67,844.81	1,040.00	—	68,884.81	84,724.78
Income from charitable activities	3,718.00	—	—	3,718.00	4,230.00
Other trading activities	6,897.16	—	—	6,897.16	7,013.90
Investments	63.46	124.61	—	188.07	156.30
Other income	392.00	—	—	392.00	2,260.00
Total income	78,915.43	1,164.61	—	80,080.04	98,384.98
Expenditure on:					
Expenditure on charitable activities	79,736.93	600.00	—	80,336.93	88,566.29
Other expenditure	126.50	4,506.22	—	4,632.72	211.50
Total expenditure	79,863.43	5,106.22	—	84,969.65	88,777.79
Net income / (expenditure) resources before transfer	(948.00)	(3,941.61)	—	(4,889.61)	9,607.19
Other recognised gains / losses					
Gains / losses on investment assets	—	(55.13)	—	(55.13)	304.35
Net movement in funds	(948.00)	(3,996.74)	—	(4,944.74)	9,911.54
Total funds brought forward	187,391.53	26,273.15	—	213,664.68	203,753.14
Total funds carried forward	186,443.53	22,276.41	—	208,719.94	213,664.68

For further breakdown of income, see Note 2 and for expenditure, see Note 3.

Parochial Church Council of St Peters Ardingly - 1133803
Balance sheet (Church of England)
For the period from 1 January 2018 to 31 December 2018

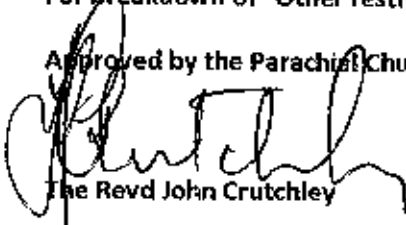
	<i>As at 31/12/2018</i>	<i>As at 31/12/2017</i>
Fixed assets		
Tangible assets	1.00	1.00
Heritage assets	150,913.83	150,913.83
Investments	3,620.82	3,675.95
	154,535.65	154,590.78
Current assets		
Cash at bank and in hand	54,184.29	59,073.90
	54,184.29	59,073.90
Net current assets less current liabilities	54,184.29	59,073.90
Total assets less current liabilities	208,719.94	213,664.68
Total net assets less liabilities	208,719.94	213,664.68
Represented by		
Unrestricted		
General fund	20,528.70	21,476.70
Designated		
General Reserves	15,000.00	15,000.00
Church Centre Capital	150,914.83	150,914.83
Restricted		
Youth Worker fund	7,411.12	7,411.12
Church Centre Upgrade fund	4,352.80	4,352.80
Mission fund	344.49	846.99
Other Restricted funds	5,934.99	9,498.71
Burgess Trust fund	4,233.01	4,163.53
Funds of the church	208,719.94	213,664.68

For breakdown of "Other restricted" funds, see Note 10.

Approved by the Parochial Church Council on

7th

and signed on its behalf


The Revd John Crutchley
Chairman

The accompanying notes form part of these financial statements.

Parochial Church Council of St Peters Ardingly - 1133803

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2018

1) **Accounting Policies**

a) Accounting convention

The financial statements have been prepared, as far as applicable, in accordance with the Church Accounting Regulations 2006, Charity Law, Financial Reporting Standards and the current SORP, Accounting and Reporting by Charities SORP (FRSSE), effective 1st January 2015.

The financial statements have been prepared under the historical cost convention as modified by the inclusion of investments at market value and the revaluation of fixed assets. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members.

b) Funds accounting

Funds held by the PCC are:

Unrestricted funds – general funds which can be used for PCC ordinary purposes.

Restricted funds –

- i) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest;
- ii) donations or grants received for a specific object or invited by the PCC for a specific object.

The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

c) Incoming resources

All incoming resources are accounted for on a receipts and payments basis and accounted for gross.

Voluntary Income

Collections are recognised when received.

Planned giving receivable is recognised only when received.

Income tax recoverable on Gift Aid donations is recognised when the tax is recovered.

Grants and legacies are recognised when the PCC is legally entitled to the amount due.

Income from investments

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue.

All other income

All other income is recognised when it is received.

Gains and losses on investments

Realised gains are recognised when the investment is sold.

Unrealised gains and losses are accounted for on revaluation on 31 December.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2018**

d) Resources used

Resources expended are accounted for on a receipts and payments basis and are accounted for gross.

Grants

Grants and donations are accounted for when paid over, or when awarded where the award creates a binding obligation to the PCC.

Church Activities

The diocesan parish contribution is accounted for when paid. Any parish contribution unpaid at 31 December is provided for in these accounts as an operational (though not legal) liability and is shown as a creditor in the balance sheet.

e) Fixed Assets

Tangible Fixed Assets

Consecrated and beneficed property of any kind is excluded from the accounts by s.10(2)(a) of the Charities Act 2011.

Movable church furnishing held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected but are not included in the accounts. For other property acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the accounts. Individual items acquired since 2000 have been capitalised in the accounts and depreciated over their useful economic life (see note (d)).

All expenditure on consecrated or beneficed buildings and individual items costing under £5,000 are written off on the year they were incurred.

Depreciation

Depreciation is calculated to write down the cost of tangible fixed assets, excluding freehold properties, over their expected useful life. The rates generally applicable are:

Fixture and fittings	25% straight line
Computer equipment	30% straight line

No depreciation is provided on freehold property as it is the PCC's policy to maintain these assets in a continual state of sound repair. The useful economic life of these assets is so long and residual values as high that any depreciation would not be material. These assets will be subject to annual impairment reviews. Provision will be made if there has been any permanent diminution in value.

Investments

Investments are stated at market value at the balance sheet date.

f) Current Assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable. Short-term deposits include cash held on deposit either with the CBF Church of England Funds, or at the bank.

Note 2

Parochial Church Council of St Peters Ardingly - 1133803
Analysis of income and expenditure
For the period from 1 January 2018 to 31 December 2018

	<u>Unrestricted</u>	<u>Designated</u>	<u>Restricted</u>	<u>Endowment</u>	<u>This year</u>	<u>Last year</u>
						Total
INCOME AND ENDOWMENTS						
Donations and legacies						
0100 - Planned giving GA	14,625.00	—	—	—	14,625.00	17,280.00
0110 - Planned giving non-GA	38,374.39	—	—	—	38,374.39	39,186.68
0120 - Envelope scheme GA	1,460.00	—	—	—	1,460.00	1,665.00
0130 - Envelope scheme non-GA	650.00	—	—	—	650.00	550.00
0140 - Church collections GA	3,746.65	—	—	—	3,746.65	3,710.26
0160 - Donations GA	4,765.00	—	480.00	—	5,245.00	6,595.00
0170 - Donations non-GA	1,650.27	—	—	—	1,650.27	1,795.00
0180 - Gift Aid tax recovered	1,364.96	—	—	—	1,364.96	6,746.58
0190 - Legacies and endowments	—	—	—	—	—	5,000.00
0200 - Fundraising (non-trading) income	207.75	—	—	—	207.75	232.85
0210 - Events receipts	—	—	—	—	—	60.00
0220 - Special collections	858.01	—	—	—	858.01	1,005.78
0230 - Grants received	—	—	350.00	—	350.00	740.00
0390 - Other donations	142.78	—	210.00	—	352.78	157.63
Total	67,844.81	—	1,040.00	—	68,884.81	84,724.78
Income from charitable activities						
0400 - Fees for services	3,718.00	—	—	—	3,718.00	4,230.00
Total	3,718.00	—	—	—	3,718.00	4,230.00
Other trading activities						
0500 - Centre hire	6,109.01	—	—	—	6,109.01	5,708.01
0510 - Magazine income	576.00	—	—	—	576.00	970.06
0520 - Sale of goods for fundraising	212.15	—	—	—	212.15	335.83
Total	6,897.16	—	—	—	6,897.16	7,013.90
Investments						
0600 - Deposit interest received	63.46	—	124.61	—	188.07	35.84
0610 - Investment interest received	—	—	—	—	—	120.46
Total	63.46	—	124.61	—	188.07	156.30
Other income						
0700 - Insurance claims	339.00	—	—	—	339.00	2,260.00
0790 - Other income	53.00	—	—	—	53.00	—
Total	392.00	—	—	—	392.00	2,260.00
INCOME TOTAL	78,915.43	—	1,164.61	—	80,080.04	98,384.98

Note 3

EXPENDITURE

Expenditure on charitable activities

2200 - Parish contribution	48,759.00	—	—	—	48,759.00	49,788.00
2210 - Charitable giving	6,323.68	—	—	—	6,323.68	10,508.00
2220 - Church utilities	2,083.32	—	—	—	2,083.32	1,570.71
2230 - Church service expenses	2,339.00	—	—	—	2,339.00	1,896.04
2240 - Church maintenance and equipment	4,557.07	—	—	—	4,557.07	1,706.36
2250 - Rectory expenses	4,229.33	—	—	—	4,229.33	5,066.83
2260 - Rector's expenses	1,673.63	—	—	—	1,673.63	184.56
2270 - Other clergy expenses	180.00	—	—	—	180.00	156.50
2280 - Training costs	7.99	—	600.00	—	607.99	14.44
2290 - Administration costs	545.32	—	—	—	545.32	422.01
2300 - Children and young people	302.46	—	—	—	302.46	293.59
2310 - Cost of events	86.74	—	—	—	86.74	374.06
2320 - Giving from special collections	587.33	—	—	—	587.33	1,005.78
2330 - Gifts made	31.00	—	—	—	31.00	—
2600 - Centre utilities	3,941.47	—	—	—	3,941.47	3,297.49
2610 - Centre running costs	2,987.28	—	—	—	2,987.28	2,754.29
2620 - Centre maintenance and equipment	1,102.31	—	—	—	1,102.31	9,142.57
2650 - Magazine costs	—	—	—	—	—	385.06
Total	79,736.93	—	600.00	—	80,336.93	88,566.29

Other expenditure

2990 - Other expenditure	126.50	—	4,506.22	—	4,632.72	211.50
Total	126.50	—	4,506.22	—	4,632.72	211.50
EXPENDITURE TOTAL	79,863.43	—	5,106.22	—	84,969.65	88,777.79
GRAND TOTAL	(948.00)	—	(3,941.61)	—	(4,889.61)	9,607.19

Breakdown of 2210 – Charitable giving

Ardingly Old Ieshwang Association	£1,492
Church Pastoral Aid Society	£1,354
Church Mission Society	£1,354
Family Support Work	£500
Imara-Uganda	£1,354
Royal British Legion	£270
Total	£6,324

Parochial Church Council of St Peters Ardingly - 1133803

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2018**

4 Staff Costs

No-one was employed by the PCC during the year and there were no transactions in respect of PCC members, or persons closely connected to them or other related persons.

5 Analysis of transfer between funds

There were no transfers between funds

6 Fixed Assets

a. Tangible Fixed Assets

	Freehold Land and buildings	Church Equipment	Total 2018
	£	£	£
Cost or valuation			
At 1 January 2016	150,914	1	150,915
Additions/disposal/revaluations	-	-	-
At 31 December 2016	150,914	1	150,915
Depreciation			
At 1 January 2016	-	-	-
Provided in year	-	-	-
At 31 December 2016	-	-	-
Net Book Value			
At 31 December 2016	150,914	1	150,915
At 31 December 2015	150,914	1	150,915

As a freehold building, according to the PCC accounting policies, the value of the church centre is not subject to depreciation.

The Church Centre was valued for insurance purposes at £xxx at 31st December 2018, although the building is carried on the balance sheet at its cost. The contents are insured for £xxx. Note that the estimated rebuilding costs exclude VAT because the building qualifies under VAT Notice 708 as a listed building used for a "relevant charitable purpose".

Parochial Church Council of St Peters Ardingly - 1133803

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2018**

6 Fixed Assets	Total
b. Investments	2018
	£
Market value at 1 January 2018	3,675.95
Increase in market value	(55.13)
Market value 31 December 2018	3,620.82

An investment is held by the Diocesan Board of Finance (G L Burgess Trust) as CBF Investment Fund (Income) Shares the income from which is restricted to be used for the maintenance of church notice boards or similar communication-related items.

7 Analysis of Net Assets by Fund

	Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	TOTAL FUNDS 2018
	£	£	£	£	£
Fixed assets for church use	150,914.83	-	-	-	150,914.83
Investment fixed assets	-	-	4,233.01	-	4,233.01
Current assets	20,528.70	15,000.00	18,043.40	-	53,572.10
Current liabilities	-	-	-	-	-
Long term liabilities	-	-	-	-	-
	171,443.53	15,000.00	22,276.41	-	208,719.94

8 Debtors

There were no debtors

9 Creditors

There were no creditors

Parochial Church Council of St Peters Ardingly - 1133803

Fund movement summary

Selected period: 01 January 2018 to 31 December 2018

Fund	Fund balances brought forward	Incoming Resources	Outgoing Resources	Transfers	Gains and Losses	Fund balances Carried forward
General - General fund	21,476	78,915	79,863	—	—	20,528
Youth - Youth Worker fund	7,411	—	—	—	—	7,411
Upgrade - Church Centre Upgrade fund	4,352	—	—	—	—	4,352
Mission - Mission fund	846	—	507	—	—	344
Restricted - Other Restricted funds	9,498	1,040	4,603	—	—	5,934
Burgess - Burgess Trust fund	4,163	124	—	—	(55)	4,233
Reserves - General Reserves	15,000	—	—	—	—	15,000
CentreCap - Church Centre Capital	150,914	—	—	—	—	150,914
Totals	213,654	80,080	84,969	—	(55)	208,719
Breakdown of Other Restricted Funds						
Graveyard maintenance	£5,714	£1,040	£4,603	—	—	£2,151
Flowers	£383	—	—	—	—	£383
Church building/maintenance	£3,400	—	—	—	—	£3,400
Total Other Restricted	£9,497	£1,040	£4,603	—	—	£5,934
Breakdown of Burgess Trust fund						
Investment -- to remain in place	£3,676	—	—	—	(55)	£3,621
Interest – available for restricted use	£487	£125	—	—	—	£612
Total Burgess Trust fund	£4,163	£125	—	—	(55)	£4,233

Report of the Churchwardens on the Fabric, Goods and Ornaments. To the Annual Parochial Church Meeting Held on 28 April 2019

2018 has been a year of some frustration as necessary work has not progressed as we had hoped.

The West Window was showing some significant weathering with small amounts of stonework working loose as a result of water ingress. This was made safe and our architect contacted in order to explore a scheme of works.

Unfortunately, the necessary support was not forthcoming, and this has meant that 12 months later, repairs still need to be undertaken and little to no progress has been made. However, on a more positive note, a new architect has recently been appointed and we are hopeful that we will now be able to start driving this work forwards during 2019.

Alongside this, the occasional roof leaks remain and, whilst not having got significantly worse during the year, are going to be in need of some attention sooner rather than later.

To complete all of this work is going to cost the church a significant amount of money and it had been hoped that we might have been able to undertake this through a phased approach. The current advice is though to try and carry out the repairs in one go as this will be more cost effective in the long run and will prove to be a better result for the building.

Whilst this is still being considered in 2019, with our Quinquennial inspection due in 2019, it is likely that loans and grants will be required to undertake these repairs and other repairs, all of which will require careful consideration by the PCC.

Difficulties with our architect also meant that although some initial discussions were held and a few high-level options explored progress on other improvements to our church, including the provision of a toilet facility, have similarly not progressed as we had hoped. This work remains important to the PCC and will continue over the coming years.

More positively, there has not needed to be any other significant expenditure on the fabric during the year and the previously reported restoration work to the organ meant that this remained fully operational throughout the year.

One small point to note is that it was decided to purchase a votive to allow candles to be lit at any time by those wishing to pray for others or where a need was evident. This was in place for

Advent Sunday and has proved to be very popular with visitors and parishioners and it has been well used on a daily basis.

Also, as has been reported elsewhere, our long-term caretaker gardener sadly died during 2018 which has meant that we have had to find alternative contractors. This has increased the cost of maintenance of the graveyard, which we reduced slightly by a successful parish gardening day which was held in October and was well supported by villagers and a few others who have relatives buried in the grounds.

Otherwise, the building continues to be well cared for by parishioners and our grateful thanks go to everyone who gives up their time to clean, polish, arrange flowers and tend the outside, etc. All this helps ensure that St Peter's is seen as a welcoming place for worship and quiet prayer by everyone who uses it.

Nigel Cheater, John Witherington
2019

Report on the Proceedings of the St. Peter's Church Centre To the Annual Parochial Church Meeting Held on 28 April 2019

The Centre continues to be used by Church members, other organizations in the village and other users in the surrounding area.

Church Use

Meetings organized by the Diocese and the Deanery continue to be held here. Both Halls are in use on the first Sunday of the month (Sunday at the centre) also the 5th Sunday . The small hall is used all through the year by the Monday evening prayer group. It is also used by Angels and Urchins group every Thursday morning during term time. Some of the children come from outside Ardingly. The Centre is also used for the annual "Light Party " in the October half term and Messy Easter on Good Friday. We continue to enjoy fellowship meals at the centre throughout the year. These events are attended by both the 08.00 and 10,15 congregations. The centre is also used for " who let the dads out ",

Village Use.

The Pre-School continues to be our main user of the large hall during the week and all the children enjoy using the centre. The Tanzen Dance Academy continues to use both halls on Mondays, during term time. The Centre is also used as a venue for refreshments to be served after a Funeral Service, as well as for other private functions.

Other User.

The Centre continues to be a refreshment stop for several county cycling events.

Mission

The Centre is a resource for mission. It is a blessing every time the Centre is used for in some small way, we are given the opportunity to witness our Christian Faith to the user. it is important that we continue to keep the original vision for this space as a resource for mission and show something of God's love to each person we welcome into the building.

Thanks

Special mention and thanks must go to Jill Veasey who monitors and maintains the Fabric of the centre, as well as all those who help her do this.

Carol Grossman

Report on the Proceedings of the Deanery Synod To the Annual Parochial Church Meeting Held on 28 April 2019

The Deanery Synod met for four times during the year.

The outside speakers were:

15/05 /2018 - Jayne Prestwood, diocesan officer for developing and resourcing lay ministry. Main points:

- She mentioned Danger of the 'I just' syndrome in rest of church family – 'I just' do the cleaning, 'I just' do the coffee/organise rotas, etc. ... however, all are called and all need to be prayed for ...
- Report *Setting God's People Free* - among other things this report highlighted the fact that 47% of church members do not have a story to tell about their faith experience; (*1 Pet 3:15 – always be ready to give a reason for the hope that is in you..*)
- Reader training: new Reader training course 2 year long, with longer discernment process beforehand.
- Authorised Lay Ministry: (not the same as Reader training)
 - training in pastoral care / youth ministry / children's ministry
 - practical skills based
 - candidates nominated by PCCsQuestion: are there people within St Pater's who would benefit from training?

11/09/2018 Jessica Meale – relationships manager for Guildford, Winchester, Portsmouth & Chichester dioceses - outlined work of Children's Society.

Main points:

- a few (five?) years ago several children's' charities (Save the Children, Barnardo's, etc) decided to coordinate their areas of work so that there was less duplication of resources and fields. Children's Society therefore now concentrates on 11-18-year olds, rather than the whole age range;
- Considerable confusion in the 16-18 age range over different responsibilities at different ages:
 - e.g. marriage [with consent of responsible adult] – 16;
 - vote - 18;
 - buying tobacco – 18;
 - driving car – 17;
- Children's Soc tries to give as much support as possible to children/young adults through these confusing years;
- concern over protecting young migrants, esp. at Gatwick

NB: St Peter's does not support Children's Society, but instead supports the work of FSW, as being specific to our area.

22/11/2018 Rev James Hollingsworth (Barcombe)

Subject: General Synod

James Hollingsworth gave us his impressions, as a new boy, of General Synod and the meetings he has attended.

He is one of 6 clergy members, along with 8 or 9 lay people, from Chichester, at Gen Synod.

Gen Synod meets 2x annually, once in London in February, the other time in July in York (there is provision for it to meet three times, but that rarely happens). The London meeting is much more formal (suits & dog collars/shirt & tie), JH thinks possibly because it is much more accessible to the press.

York is much more Bermuda shorts and sandals – even some of the bishops!

Lots of reading beforehand (JH reckoned at least a week's worth).

Much legal stuff to go through: JH saw that while much of this could be nit-picky and boring it was democracy at work, and necessary.

Media & agenda setting: outsiders might think Gen Synod discussing national topics like the NHS a bit pointless (what on earth can the Church of England do to change things?!), but the fact that major areas of national life are put under the spotlight does get noticed by the press and may affect national policy.

Sex & marriage: debate and vote on the definition of marriage has been deferred to the next General Synod – i.e. after the next Synod is elected in about three years' time.

This is because at the discussion on sexuality in February 2017 Gen Synod voted not to 'Take Note' of the topic. (Houses of Bishops & Laity voted in favour of taking note, House of Clergy voted against.)

If the house had all voted to 'Take Note' it would come up for full debate in this Synod.

Main initial question: can church change definition of marriage. Yes, in that in traditionally polygamous societies (e.g. in parts of Africa) local customs have been accommodated in definition of marriage when polygamists have become Christians.

Whether this approach would be applied to the issue of same sex marriage is yet to be tested – at the next Gen Synod.

JH also commented on the large number of really interesting fringe meetings or seminars.

Finance:

Despite the steep decline in church income the commissioners are using the money well and with missional intent. Good. As it should be, but are they burying their heads in the sand? – How long does the Church of England have as a whole before it is broke?

Mission:

There wasn't time to discuss mission in any meaningful way which again doesn't appear to be grappling with the issue JC sees as fundamental to the church's difficulties, namely how to engage a nation that is so uneducated about the basics of Christianity and so unchurched.

(General Synod report February 2019 – James Hollingsworth writes:

The Single Thing to take away from this Synod is the encouraging call to:

Evangelism:

*You and I are **TripAdvisor for Jesus**, for the Kingdom. We drip our wet baptised footprints wherever we go, or we are the aroma of Christ (to use St Paul's metaphor). Speaking about Jesus is hard but the more you give it a go the easier it becomes. It isn't about knowing the right answers but about saying something, clumsy, about the joy we have. Go to the pub more. We cannot outsource evangelism, this is the call of our baptism. Stats show that 70% of us could invite someone to Church but 85% of those wouldn't dream of it!)*

(A full version of his report is also included in APCM papers.)

February meeting: Outside speaker (Cavan Wood) unable to attend because of illness.

Instead each parish represented gave a quick two-minute report on interesting / exciting / new developments in their churches. These ranged from new incumbents coming (the position is now better than it was, though Horsted Keynes still without anyone), to the 'Memory Moments' café for dementia sufferers and their carers at St Richard's, to Messy Churches etc. Mention was made of St Peter's initiatives: Angels & Urchins, Meeting Point, Messy Church, etc.

Next Meeting: Monday 24 June, at St Wilfrid's, HH.

Outside speaker: Bp Mark's visitation to the Deanery.

Philip Kelly
March 2019

REPORT OF THE SAFEGUARDING CO-ORDINATOR 2018/2019 To the Annual Parochial Church Council

Held on 28 April 2019

The '**Simple Quality Protects**' initiative, incorporating the National Safeguarding Learning and Development Framework, was adopted by the Diocese last year and this has necessitated a working party to complete updates on all the safeguarding measures here at St. Peter's. This includes consideration of risk assessments, first aid cover, training and recruitment. An online recording system allows us to update each issue, once completed, and we have completed the required Level 1 portfolio, evidencing "good practice" in all four Themes – Safe Activities, Safe Structures, Safe People and Safe Practice. We are still awaiting confirmation from the Diocese that this is satisfactory.

St. Peter's continues to have a core group of volunteers that assist with activities for children and young people. "At Your Service" volunteers also support with shopping, driving to medical appointments and other varied tasks for vulnerable adults within the community. **Disclosure and Barring Service (D.B.S.) checks** are renewed every five years. All those working on a regular basis with children, young people or vulnerable adults at St. Peter's undergo this check.

The P.C.C. considers and adopts the standard **Parish Child Protection Statement** each year, a copy of which is displayed both in the Church and at St. Peter's Centre. St. Peter's own Safeguarding Policy is regularly reviewed and again is available in Church and at the Centre. Copies can be provided on request.

Online training in basic understanding of safeguarding issues is available on the Diocesan Website. All members of the congregation are encouraged to undertake the C0 Module on-online • '**C0**' - This is a 'core' module that contains basic messages about safeguarding. C0 is designed to raise awareness across churches, and the emphasis is that 'safeguarding is everyone's responsibility'. If you would like assistance to access this, then do please ask. It can be found on the Chichester Diocesan Website – Parish Life – Safeguarding – Training. C1 Training is now also available online and all those working with young people or vulnerable adults at St. Peter's need to undertake this. There are also group trainings available for C1, so do ask for dates if this is your preference. Thank you to all those who have completed C0 and C1. Clergy and Lay Readers have undertaken C2, the leadership module. **It is essential that all those with a supporting role with either vulnerable adults or with children has undertaken C0 and C1.**

Keeping our young people safe and preventing abuse of vulnerable adults within our community is the responsibility of all of us, as mentioned above, and if anyone has any concerns please do speak with myself or the Rector or either of the Churchwardens. Issues will be handled appropriately and with care.

Caroline Steer

Safeguarding Co-Ordinator, April 2019

Report on the Proceedings of the Community and Mission Committee

To the Annual Parochial Church Meeting Held on 28 April 2019

Messy Church

This has taken place four times this year, as a result of the success of the Messy Easter on Good Friday.

It began small, with a barely a handful of children, but the last two occasions we have had more than 10 children.

They have been enjoyable occasions, with five or six activities based round a story or event in the Bible, and sometimes a short sketch, and / or a video. This has been followed by food!

For some who come it is their only regular experience of church. We pray that it will develop a hunger in those who come for more Christian teaching in their lives.

Ongoing: plan to hold one more Messy Church in May, so total five in the year, and then probably the same again next year.

Who Let The Dads out?!

As with Messy Church this has taken place four times during the year. There is no specific Christian input, but it is an opportunity for Dads to get together with each other and their children over bacon rolls and coffee. Several of the regular Dads are not normally church goers, but they have told us how much they appreciate being able to meet with others and have time with their children. As with Messy Church It began small, with a barely a handful of children, but on the last two occasions we have had more than 10 children.

Our ongoing plan is to hold one more WLTD0?! in May, so total five in the year, and then probably the same again next year.

Angels & Urchins: Meeting weekly in term time. The numbers are high, clearly v popular with mums (and dads). (It is also pretty hard work for those who put it on, but it is very worthwhile!)

Meeting Point: at the other end of the age range, Meeting Point continues with a buzz every fortnight! Once again, the regular Meeting Point team work hard to put it on and provide cakes, tea, etc. It has a regular hard-core clientele, who clearly appreciate it as a service to the community.

FSW

St. Peter's continues to maintain strong links with diocesan Family Support Work, particularly through Caroline Steer. A large number of families locally benefit from the practical and emotional support which FSW provides. St Peter's has donated both food and finance (£500).

Samaras Aid: The Syrian government has suspended permission for aid shipments, Samara's team in Syria are working to solve the problem and the expectation is that shipments will resume later in the year (but we don't know how much later). Latest shipment went instead to Syrian refugees in Greece.

Phil K
13/04/2019

Report of the Chairman, Reverend John Crutchley

To the Annual Parochial Church Meeting Held on 28 April 2019

Joys, strengths and challenges!

The last few years have been quite challenging for St Peter's as we have said farewell to a number of long-standing members of our church family who have either gone to glory with the Lord, reached retirement age and decided for family reasons to locate to other parts of the country, or been called to serve the Lord in new ways and in other parts of the diocese.

This has presented a loss of resource to us, both in terms of personnel resource with the loss of various gifts and talents but also in terms of financial resource. We have prayed very hard about this and been very challenged by our inability to meet our full parish share over the last few years, but we have always pledged to meet our full responsibility when able to do so. Alongside of this, it has been a joy to have been able to maintain our tithes of income so as to continue funding the various mission organizations we have supported for many years. We are rightly proud of the support we continue to give to the Ardingly Old Jeshwang medical centre project in Gambia, to Imara-Uganda educational charity who work with children in Uganda [both of which are home-grown projects and led by members of our church family], to a missionary working with CMS in Tanzania, to 'Off the Fence' in Brighton, to CPAS [our patrons], to CDFSW and others. A further joy is that in recent months we have been blessed by the arrival of new members to our regular worshipping community and church family who have brought gifts both financial and musical which have improved our financial outlook and also greatly enhanced our worship. Like most other churches we appreciate that it is often a long journey from church attendance to serious commitment and then to financial response. None of which is made any easier for those living and working in the South East of England with all of its financial demands.

We also recognize that there are folk in the village who value our thirteenth century building as a place of quiet spiritual rest even if not as a place for regular worship. The building is open throughout the day and we have recently acquired a votive candle stand to enable those who wish to do so, to light a candle as their prayer. Alongside of this, we have a prayer request book in the church and there is a similar opportunity to leave prayer requests on the church porch noticeboard. The visitor book indicates that all of this is appreciated. So, we are working on ways to improve the 'visitor experience' and on how we might exploit this goodwill, perhaps through the establishment of a 'friends' group' that would assist with the costs of church fabric maintenance and by the introduction of a QR code linked to our website, that will allow the many visitors who travel nowadays without cash, to give towards our maintenance costs if they choose to do so.

Perhaps one of the greatest challenges to our mission has always been our geographical position within Ardingly. When the church building was built [700 years ago] it was in the centre of Ardingly. What was at that time the hamlet of Hapstead has since become the centre of Ardingly, leaving the church building on the outer edges of the village. Recent years has also seen the former Congregational Chapel that is in

the heart of the village taken over by a centre offering alternative and questionable spirituality, which adds to the challenges to our mission. Our strategy to overcome this has always been to be as involved and as active in the village as we can. So, to this end:

1. We are closely connected with our primary school [the governing body contains many members of the church both as foundation governors and others] and the Rector leads a weekly assembly for the school as well as school church services throughout the year;
2. We have established a weekly village carer/toddler group in our church centre which has now blossomed into a huge success;
3. We provide a home for the village pre-school in the church centre which building we completely overhauled in a major restoration within the last few years [a project that cost somewhere in the region of £180k] and which we continue to develop and improve most recently by the addition of sound and vision equipment;
4. Church family members organize and lead the bi-weekly 'Meeting Point' for villagers in Hapstead Hall [thus, in the centre of the village];
5. We held an open church picnic in the village Recreation Ground in the Summer which attracted a few villagers and some passers-by!
- 6 We take the lead in a village carol singing around the Christmas Tree in the centre of the village each Christmas and work with the Parish Council wherever opportunity presents – most recently in our commemoration of the ending of the First World War.
7. The regular church choir is joined by any community members who want to join and sing at the annual 'Carols by Candlelight' service. This seems to have become something of a village event!
8. We hold our annual Harvest Thanksgiving service at the invitation of the South of England Agricultural Society on the Ardingly showground and as part of their Autumn Fair and Game Show. We have done this now for ten years.
9. The church centre is used as a venue for local hire and also for a range of church activities and events, including as a place of worship: we have held a 'café style' service on the first Sunday in each month for the last ten years. With its excellent facilities we hope that the church centre is an easier building for folk with children who wish to explore/return to church. To this end, we also use the centre for a quarterly 'messy church' and occasional 'Who let the Dad's out' gatherings for fathers and their children. These two new outreaches are as yet still quite small in the numbers they reach; however, they are drawing new people towards a relationship with the church and so with the Lord and are therefore another source of joy.
10. We offer an 'At your Service' outreach to all the village offering transport, shopping trips, small domestic repairs etc.
11. One of our challenges is meeting the costs of maintaining what is in effect a village graveyard. We receive a grant from the Parish Council towards these costs, but even with this, there is still a very substantial sum to be found from church giving – a big demand on a small budget! As one way of addressing this we had our first 'Village graveyard day' in October which invited all and attracted a few

from the village and further afield to join us in day of maintenance. It is a great initiative that will be repeated.

12'. Our other major 'stakeholder' in the village is Ardingly College. The Rector enjoys an excellent relationship with the chaplain to the college. We are currently working with the college in a programme entitled 'Bridging the Ages' which aims to bring young and older folk together, tackling loneliness at one level, but also enriching both young and old through the sharing of experience. We hope that this project will be repeated annually. We are also investigating with the college whether it will be possible to offer public transport to take people to local shops etc. using their fleet of mini buses. The idea of the church family, this will be a joint project between college and church.

The guiding principle for our mission as a church has to be to continue to recognize and devise new ways of connecting with the community to which we are called to witness and to serve.

With a long history as an evangelical church we also have long established tradition of every member ministry and every member maturity. This means that we have great engagement across the church family in terms of leading worship [we are blessed with some very talented musicians offering a range of musical styles], reading and leading intercessions etc. Several members of the church family have undertaken training as Parish Visitors.

At one and the same time our beautiful Grade One listed church building is both a joy and a strength but also a challenge. As a beautiful place to worship and to visit it is a strength and a joy. However, it is costly when it comes to maintenance and a challenge in terms of the arrangement of the worship space. We are currently confronted with the likely cost of £20k to repair and restore the West window with further funds then required to repair the leaking roof. The current layout of the church needs re-ordering so as to provide greater flexibility for worship and so as to make the building more accommodating for all by the addition of lavatories. The challenge here isn't just financial or even the constraints of space and history. An encouraging Archdeacons'/DAC Roadshow back in 2017 was great in suggesting that all of this might readily be achieved. However, in practice, the struggle to find willing diocesan approved contractors is both time-consuming and frustrating, the availability of grant-awarding bodies is limited, and it has been very difficult to make any progress with our Diocesan approved architect. This has led the PCC recently to terminate our arrangement with that architect and to retain instead an architect [Mr Jonathan Cerowski] who is based in East Grinstead, who is also Diocesan approved and who comes recommended by the other local churches for whom he works. In our early meetings he seems to well understand some of the frustrations we have experienced. The church is due its quinquennial inspection in the Summer. We are making arrangements for Mr Cerowski to undertake this inspection after which the PCC will be able to consider with him how best to proceed with the repairs to the West window and with any further issues that his quinquennial report may reveal.

The Rector, ministry team and PCC continue to maintain very close attention to all matters relating to the safeguarding of children and vulnerable adults, and all members of the congregation are encouraged to do so as well, immediately reporting any concerns they may have of whatsoever nature to either the Rector, the Associate Priest or to Mrs Caroline Steer our safeguarding Coordinator. The Rector and our two Readers have worked alongside Caroline to ensure that we have completed all that is required by the first stage of the Diocesan SQP programme. Details of our safeguarding arrangements can also now be found via a link on the front page of our website and the parish has complied with section 5 of the

Safeguarding and Clergy Discipline Measure 2016 [the duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults].

We continue to maintain a broad pattern of services designed to appeal across the variety of traditions found in a small parish such as ours. This ranges from a weekly BCP service of Holy Communion that attracts a very committed congregation, through to our café service, monthly healing service, regular CW communion services and Morning Praise and a monthly 'Open to God' evening service that takes a variety of forms. Additionally, we have over the last couple of years devised and developed popular seasonal 'theological munches' [which have drawn more folk into Lent and Advent courses] and seasonal services of Compline. We have a strong preaching tradition which has been enhanced by the licensing of two Readers [both long-standing members of the church family] and the licensing of an Associate Priest. The establishment of this strong ministry team alongside a willing and able church family is a great strength and enables us to offer a wide variety of regular and seasonal services.

All in all, it is a matter of joys, strengths and challenges!